**Office of International Programmes**

**University of Ghana**

**Vital Information for Visiting Students**

**1st Semester, 2019/2020 Academic Year**

**Arrival**

All visiting students are expected to arrive between **August 7** and **August 9, 2019.**

Airport pick up service will be provided by the International Programmes Office for visiting students during the stipulated dates. For this service, kindly send flight details to **nspip@ug.edu.gh** before **July 19, 2019.**

**The Hostels will only be opened to students from August 7, 2019. Students should therefore plan to arrive from this date.** Students who arrive **after August 11** will be picked up for a fee of US$15.00.

**Payment of Fees**

All students are expected to pay their **fees in full prior** to registration. Proof of payment of fees will be required before students can register at the International Programmes Office (IPO) - International House.

**Accommodation**

* Housing will be provided at the **International Students Hostel (ISH)**
* Rooms are furnished with beds, desks, chairs and wardrobes. Students are required to provide for themselves linen, pillows and toiletries. These can be bought from on-campus stores.

**Orientation**

International Programmes Office will organize a mandatory orientation programme for **visiting international students** on **August 12 and 13, 2019** at the **K.A. Busia** from **9am to 12 noon.** You are expected to attend on both days.

**Registration**

Students are to report for registration at the International Programmes Office on **Wednesday, August 14** and **Thursday, August 15, 2019** with the following:

* Original copy of proof of fee payment
* Proof of medical insurance
* One passport sized photograph

**Teaching / Examination**

Teaching begins on **August 19, 2019.** Examinations will start on **November 23** and end on **December 8, 2019.**

**International Programmes Cultural Tours**

The International Programmes Office organizes cultural tours for students to places of interest across the country. Click [**http://ipo.ug.edu.gh/admissions/visiting-students/trips**](http://ipo.ug.edu.gh/admissions/visiting-students/trips) to sign up.

**Deans Lunch**

The Dean of International Programmes will organize a welcome lunch for all fresh international students on **August 11, 2019.**

**Welcome Durbar**

The office will organize a welcome durbar for all fresh international students on **October 5, 2019.**

**Residence Permit and Non- Citizen Ghana Card**
**Please note** that all eligible foreign nationals living in Ghana are required by law to register and have a Non-Citizen Card.

It is a legal requirement to have a Residence Permit. Please ensure you get this from the National Identification Authority Offices as soon as you arrive in Ghana. For more information please visit: [**http://www.fims.org.gh/m/aboutusdoc**](http://l.facebook.com/l.php?u=http%3A%2F%2Fwww.fims.org.gh%2Fm%2Faboutusdoc&h=VAQFxHCZyAQGbNU6zWlbRXGqniRnrCHuKxUfSYyzFUVlJzw&enc=AZMlnNweHUzNtIFNkMU4DKx-LzvxO8pvtnrEm9o71g26yI5e__4OAbBilUUOwa8iuMMbT8enCTT1kDhZKcUosN0m-ROQlq8OPZylXef-aqYo_lU20b5Hrh0Xdjm7lrHppLeaWfl1GtSI7tRp9tp90ntZ8DBknAXXsCelEuW-LugKctB3GHcDfKyU_GjJRtp4yFF9TpYXU0pLqxEZ74Am2uiM&s=1)**.**

The Non-Citizen Card is a national identity card for internationals which costs US$120.

International Programmes Office assists students with immigration issues (residence permit, visa on arrival, visa extension and conversion of single to multiple-entry visas).

**Other Information**

Ghana uses the UK’s BS 1363 standard for plugs and sockets. This uses the 3 pin system and has a voltage of 240 volts. Kindly take note of this when bringing any electrical appliances, especially chargers for mobile phones.

**Our Facebook and Twitter page**

Kindly visit and “like” our facebook page, ***‘International Programmes Office, University of Ghana’***

Twitter page@IPOUG1, for updates on the office’s activities.

Read and Download the International Students Handbook on:

<http://ipo.ug.edu.gh/sites/ipo.ug.edu.gh/files/u8/Int_Students_Handbook_2015%2BDraft.compressed.pdf>

Please contact the International Programmes Office should you require any assistance on:

+233-20-7053680 /+233-30-3937244 /+233-30-7090209 (between the hours of 8:00am-5:00pm GMT)

 +233-26-6694-337 / +233-26-1403-015 (after hours).

or send an email to **nspip@ug.edu.gh** **/** **nspipam@ug.edu.gh**

We look forward to welcoming you to the University of Ghana. We wish you safe travels.