



FACT SHEET
2025/2026 ACADEMIC YEAR

Name of University: University of Ghana, Legon

Country: Ghana

University Name	University of Ghana, Legon
Website	www.ug.edu.gh / www.ipo.ug.edu.gh
Address (International Programmes Office)	International Programmes Office. Box LG586, Accra, Ghana. First Floor International House, Annie Jiagge Road. University of Ghana, Legon
Tel. / Email	+233507062290, / nspip@ug.edu.gh

International Office

Contact Persons	Functions	Contact Details
Prof. Jemima Anderson	Dean	+233 303957066 / dip@ug.edu.gh
Ruffina Akwaboah Boateng	Assistant Registrar	+233 303957066 / arip@ug.edu.gh
Theodora Akweley Odonkor	Coordinator, Visiting Students	+233 507062290 / nspip@ug.edu.gh

	Fall Semester - Dates	Spring Semester - Dates
➤ Application Deadlines	November 21, 2025	March 20, 2026
➤ Nomination Deadlines	November 14, 2025	March 13, 2026

➤ Orientation Session	December 16, 2025 (Online)	May 26, 2026
➤ Beginning of Classes	January 05, 2026	June 01, 2026
➤ Exam Period	April 07 – April 28, 2026	August 29 –September 20, 2026

Admission Requirements:	<p>Visiting exchange students are to take note of the following admission requirements:</p> <ul style="list-style-type: none"> • Applicants must have a minimum GPA of 2.5. • Final year students are NOT PERMITTED to spend their final semester at the University of Ghana. • Applicants must have a minimum of two semester transcripts. • Applicants should have completed their first year or level 100 in their home university. • Applications MUST be endorsed by the International Office of their home institution.
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Application forms are available online at: http://ipo.ug.edu.gh/admissions/visiting-students	
Step 1	Click the Application form link http://www.ug.edu.gh/sites/default/files/ipo/docs/Visiting_Students_Application_Form.pdf
Step 2	Download form or “open with different viewer”
Step 3	Complete the form by typing in BLOCK LETTERS . Handwritten forms will not be accepted.
Step 4	The application form must be endorsed by the International Office of your home institution.
Step 5	<p>Pay application fee of USD 55.00 (Fifty- five United States Dollars) into the following account:</p> <p>Account Name: University of Ghana Account Number: 1441000716647 Bank Details: Ecobank Ghana PLC, Legon Branch Swift: ECOCGHAC Bank Address: 2 Morocco Lane, Off Independence Avenue, Ministerial Area, Accra.</p>
Step 6	<p>Application documents below must be emailed to nspip@ug.edu.gh</p> <ul style="list-style-type: none"> • <i>Completed application form</i> • <i>Certified copy of transcripts</i> • <i>Receipt of application fee</i>

Academic Information	<p>Coding and Numbering of courses:</p> <p>All degree programmes have alphanumeric codes (e.g. POLI 445). The four letters stand for a department or subject (e.g. POLI for Political Science). The letters are followed by a 3-digit number which denotes the year of study. Digits are in the following range:</p> <ul style="list-style-type: none"> • Level 100 (First Year) Courses: 100-199 (not recommended for visiting students) • Level 200 (Second Year) Courses: 200-299 (Recommended) • Level 300 (Third Year) Courses: 300-399 (Recommended) • Level 400 (Fourth Year) Course: 400-499 (Recommended) <p>The third digit in the number code further denotes when a course is taught during the academic year:</p> <ul style="list-style-type: none"> • Zero (0) denotes a course that is offered over both semesters. • An odd number (1, 3, 5, 7, or 9) denotes a course offered in the fall semester (e.g. SOCI 305). • An Even number (2,4,6,8) denotes a course offered in the spring semester (e.g. INFS 206) <p>Credit</p> <p>Three (3) course credit is defined as</p> <ul style="list-style-type: none"> • Two hours of lecture per week • One-hour tutorial per week or • Two hours of practical sessions per week <p>One (1) course credit is defined as</p> <ul style="list-style-type: none"> • One-hour lecture per week or • One-hour tutorial per week or • Two hours of practical sessions per week <p><i>** Visiting undergraduate students are only allowed to take courses at levels 200 to 400</i></p>
Number of Credits/ Courses per semester	<p><u>Undergraduate Students</u></p> <p>Minimum: 15 credits (5 undergraduate courses- i.e. 3 credit hours each)</p> <p>Maximum: 18 credits (6 undergraduate courses i.e. 3 credit hours each)</p> <p><i>** Students may seek approval to take 21 credits (7 undergraduate courses)</i></p>

<p>Students Handbook</p> <p>Undergraduate</p>	<p><u>Graduate</u></p> <p>Minimum: 12 credits (4 graduate courses)</p> <p>Maximum: 18 credits (6 graduate courses)</p> <ul style="list-style-type: none"> • College of Health Sciences: https://www.ug.edu.gh/sites/default/files/aad/chs%20handbbook%202017%20%28website%29-min.pdf • College of Humanities: https://www.ug.edu.gh/sites/default/files/aad/Humanities%20handbook%202017%20%28website%29-min.pdf • College of Basic and Applied Sciences: https://www.ug.edu.gh/sites/default/files/aad/science%20handbook%202017%20%28website%29-min.pdf • College of Education: https://www.ug.edu.gh/sites/default/files/aad/humanities%20handbook%202015.pdf
	<ul style="list-style-type: none"> • Sciences: https://www.ug.edu.gh/sites/sgs.ug.edu.gh/files/docs/Gradhandbooksciences.pdf • Humanities: https://www.ug.edu.gh/sites/sgs.ug.edu.gh/files/docs/Gradhandbookhumanities.pdf
<p>Graduate</p>	

English Proficiency Test Results	<p>N/A for applicants from English-speaking countries.</p> <p>**Applicants from non-English speaking countries are expected to provide evidence of English tests taken either online or in- person. This is required because the language of instruction is English.</p>
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<p>Approximate Expenses</p> <p>NOTE THAT THE AMOUNT QUOTED IS SUBJECT TO CHANGE WITH TIME.</p>	<p>Accommodation: USD 1,073 for Single occupancy and USD 945 for double occupancy per semester</p> <p>Food: Approximately USD 800 per semester</p> <p>Public Transport: (Travel and out-of-pocket expenses) Approximately USD 700 per semester</p> <p>Others: (Books) USD 500 per semester</p>

Accommodation	International Students' Hostel (ISH), (Traditional Halls and Private Hostels- Optional)
Contact Person	Senior Tutor: saatarah@ug.edu.gh Student Welfare Officer: assip@ug.edu.gh (Alternatively)

Arrival Information	https://ipo.ug.edu.gh/vital-information/for-visiting-international-students
➤ Pick-up Assistance	Yes

Administrative Formalities upon arrival	Airport pick up, orientation, campus and city tour, students' orientation and registration.
➤ Accommodation	International Students' Hostel (Traditional Halls and private Hostels- optional)
➤ Health insurance	Yes (from the home institution)
➤ Personal liability insurance	From home Institution

Campus Facilities	Restaurants, Internet Hotspot, Banking Halls, Sports Facilities, Entertainment/ Recreational Centers, Places of Worship, Mailing system, Pharmacy, Grocery Shops, etc.
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