**Office of International Programmes**

**University of Ghana**

**Vital Information for Fresh International Undergraduate Students**

**2019/2020 Academic Year**

**Arrival**

All fresh international undergraduate students are expected to arrive between **August 21** and **September 27, 2019.**

Airport pick up service will be provided by the International Programmes Office for fresh international undergraduate students during the stipulated dates.

For this service, kindly send flight details via [**nspips@ug.edu.gh**](mailto:nspips@ug.edu.gh).

**The Hostels will only be opened to students from August 21, 2019. Students should therefore plan to arrive from this date.** Students who arrive **after September 27** may flag down an airport cab (taxi) located close to the Arrivals’ Hall, to convey them to their respective destinations. *(Kindly note the cab registration number*).

Taxis can be identified by their amber coloured license plate. All admitted students should kindly note that, the taxi fare could be between thirty and forty Ghana Cedis (GHC30 – GHC40).

**Payment of Fees**

Fees must be paid in US dollars. This may be done online, by wire or by direct deposit as outlined below. Should you choose to make payment by wire or direct deposit, kindly ensure that your name and student ID number are clearly written on the pay-in-slip. Your pay-in-slip will be required for registration.

Payment options:

* 1. **Secure online payment platform using Visa Card and MasterCard. Click on the link or copy and paste into your browser:** [**https://sts.ug.edu.gh/ugpay**](https://sts.ug.edu.gh/ugpay)**.**
  2. **Payments outside Ghana by wire transfer**:

**Account Name: University of Ghana Fee Collection- USD-FGN**

**Account Number: 0161094409780403**

**Bank Details: Ecobank Ghana Limited, Legon Branch**

**Swift: ECOCGHAC**

* 1. **Payments in Ghana (cash only):**

**Account Name: University of Ghana Fee Collection – USD - FX**

**Account Number: 0162074409780403**

* 1. **Payment in Nigeria**

**Account Name: University of Ghana**

**Account Number: 0241014034261**

**Bank Details: Access Bank Ghana Limited**

**Swift: ABNGGHAC**

**Accommodation**

* Housing will be provided at the **International Students’ Hostel (ISH)** until all beds are allocated.
* Rooms are furnished with beds, desks, chairs and wardrobes. Students are required to provide for themselves linen, pillows and any other required item.
* Kindly indicate your preference of accommodation before **Wednesday, August 21, 2019** to [**nspips@ug.edu.gh**](mailto:nspips@ug.edu.gh)
* Please visit[**http://ipo.ug.edu.gh/sites/ipo.ug.edu.gh/files/u8/RESIDENTIAL\_FACILITY\_\_FEES\_2016-2017.pdf**](http://ipo.ug.edu.gh/sites/ipo.ug.edu.gh/files/u8/RESIDENTIAL_FACILITY__FEES_2016-2017.pdf) **for the accommodation options and charges. NOTE THAT TWO IN-ONE ROOMS MAY ONLY BE AVAILABLE AT THE INTERNATIONAL STUDENTS’ HOSTEL**

**Orientation**

International Programmes Office shall organize **MANDATORY** orientation sessions for **fresh international students** daily from **August 21 to September 27, 2019** at the **Seminar room** (*Ground Floor, Right Wing*) of the International House located on the Annie Jiagge Road, opposite the School of Law.

**The university’s main orientation for all fresh students starts from Wednesday, August 28 to Saturday, August 31, 2019. Note that this is also mandatory for all fresh students.**

**Registration**

Students are to report for registration at the International Programmes Office from **August 21** to **September 27, 2019** with the following:

* Copy of admission letter
* Proof of payment of fees or wire transfer details
* One passport sized photograph

**Teaching / Examination**

Teaching begins on **September 2, 2019.** Examinations would start on **December 9** and end on **December 20, 2019.**

**Matriculation**

Students are expected to attend a mandatory matriculation on **September 28, 2019**.

**Welcome Durbar**

The office will organize a welcome durbar for all fresh international students on **October 5, 2019.**

**Deans Lunch**

The Dean of International Programmes will organize a welcome lunch for all fresh international students.

**Date to be confirmed.**

**Residence Permit and Non- Citizen Ghana Card**  
**Please note** that all eligible foreign nationals living in Ghana are required by law to register and have a Non-Citizen Card.

It is a legal requirement to have a Residence Permit. Please ensure you get this from the National Identification Authority Offices as soon as you arrive in Ghana. For more information please visit: [**http://www.fims.org.gh/m/aboutusdoc**](http://l.facebook.com/l.php?u=http%3A%2F%2Fwww.fims.org.gh%2Fm%2Faboutusdoc&h=VAQFxHCZyAQGbNU6zWlbRXGqniRnrCHuKxUfSYyzFUVlJzw&enc=AZMlnNweHUzNtIFNkMU4DKx-LzvxO8pvtnrEm9o71g26yI5e__4OAbBilUUOwa8iuMMbT8enCTT1kDhZKcUosN0m-ROQlq8OPZylXef-aqYo_lU20b5Hrh0Xdjm7lrHppLeaWfl1GtSI7tRp9tp90ntZ8DBknAXXsCelEuW-LugKctB3GHcDfKyU_GjJRtp4yFF9TpYXU0pLqxEZ74Am2uiM&s=1)**.**

The Non-Citizen Card is a national identity card for internationals which costs US$120.

International Programmes Office assists students with immigration issues (residence permit, visa on arrival, visa extension and conversion of single to multiple-entry visas).

**Other Information**

Ghana uses the UK’s BS 1363 standard for plugs and sockets. This uses the 3 pin system and has a voltage of 240 volts. Kindly take note of this when bringing any electrical appliances, especially chargers for mobile phones.

**Our Facebook and Twitter page**

Kindly visit and “like” our facebook page, ***‘International Programmes Office, University of Ghana’***

Twitter page@IPOUG1, for updates on the office’s activities.

Read and Download the International Students Handbook on:

<http://ipo.ug.edu.gh/sites/ipo.ug.edu.gh/files/u8/Int_Students_Handbook_2015%2BDraft.compressed.pdf>

Please contact the International Programmes Office should you require any assistance on:

+233-20-7053680 /+233-30-3937244 /+233-30-7090209 (between the hours of 8:00am-5:00pm GMT)

+233-26-6694-337 / +233-27-0072-110 (after hours).

or send an email to [**nspip@ug.edu.gh**](mailto:nspip@ug.edu.gh) **/** [**nspipam@ug.edu.gh**](mailto:nspipam@ug.edu.gh)

We look forward to welcoming you to the University of Ghana. We wish you safe travels.